

AGENDA
LIBERTY TOWNSHIP MEETING

5 October 2017
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Municipal Professionals
Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

Meeting and Executive Session of 2 September 2017
Workshop of 28 September 2017

Unfinished Business

Emergency Generator Bid Package

New Business

Tax Collector Resignation
TRI-Mountain Lake Sprint Triathlon
Best Practices Worksheet CY2017/SFY2018
Block 61, Lot 14.02, Bakie

Resolutions

Tax Refund

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 5 October 2017. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:01 p.m. Mayor Inscho asked for a moment of silence in respect for the victims of the Las Vegas shooting on 2 October 2017.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Ronald Petersen; Carl Cummins, and Peter Karcher

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for September 2017 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for September 2017 and placed on file

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for September 2017 and placed on file

APPROVAL OF AGENDA

The agenda was approved as distributed.

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 7 September 2017 and public minutes of 28 September 2017 carried.

UNFINISHED BUSINESS

EMERGENCY GENERATOR BID PACKAGE

Following discussion a motion by Mayor Inscho to adopt the following Resolution carried.

Resolution #2017.071
RESOLUTION APPROVING THE SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT FOR BIDS
FOR A NEW 60KW/70KVA PROPANE GENERATOR
WITH INSTALLATION

BE IT RESOLVED that the plans and specifications for the 60KW/70KVA Propane Generator or equivalent with Installation, located in Liberty Township, Warren County, NJ are hereby approved.

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to advertise for proposals for the above project at least ten days prior to the receipt of bids in the Star Gazette

Tentative Schedule:
Advertising Date: 13 October 2017
Bids to be Received: 28 November 2017
Consideration of Award: 7 December 2017

Vote: aye - Grover
aye - Petersen
aye - Cummins
aye - Karcher
aye - Inscho

John Inscho,
Mayor

NEW BUSINESS

TAX COLLECTOR RESIGNATION

A letter of resignation was received from Patricia Noll as the Liberty Township Tax Collector, effective 31

POSITION	MINIMUM	MAXIMUM
Township Committee	1,000	4,500
Municipal Clerk	20,000	80,000
Deputy Municipal Clerk	8.25/hour	25.00/hour
Administrator	500	10,000
Treasurer/CFO	10,000	30,500
Tax Collector	10,000	38,500
Tax Collector Assistant	8.25/hour	25.00/hour
Tax Assessor	10,000	38,500
LandUse Administrator	5,000	20,500
Zoning Code Official	4,000	11,000
Animal Control Officer	2,500	10,500
Environmental Commission Secretary	8.25/hour	25.00/hour
Emergency Management Coordinator	500	5,000
Deputy Emergency Management Coordinator	500	3,000
Recreation Commission Assistant	8.25/hour	25.00/hour
Seasonal Head Life Guard	10.00/hour	20.00/hour
Lifeguards	9.50/hour	20.00/hour
Seasonal Beach Manager	8.25/hour	25.00/hour
Assistant Seasonal Beach Manager	8.25/hour	25.00/hour
Summer Recreation Counselors	9.00/hour	14.00/hour
Summer Recreation Head Counselor	12.00/hour	25.00/hour

Section 2: Public Works

Public Works Supervisor	20.00 per hour	38.00 per hour
Assistant Public Works Supervisor	20.00 per hour	38.00 per hour
Laborer	12.00 per hour	31.00 per hour
Seasonal DPW Help	8.25 per hour	30.00 per hour

Regular work week for road department is forty hours. Overtime will be compensated at time and one half for work performed in excess for forty hours in any work week.

Section 3: The aforesaid Sections 1, and 2 are to be effective as of and retroactive to 1 January 2017.

Section 4: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 5: This Ordinance shall take effect immediately upon final adoption according to law.

All ordinances or parts of ordinance inconsistent with this ordinance are hereby repealed.

TRI-MOUNTAIN LAKE SPRINT TRIATHLON

A recreation facility application was received for the reservation of the picnic grove and Lodge parking lot to conduct a Tri-Mountain Lake Sprint Triathlon on 14 July 2018. A motion by Mayor Inscho to approve the application for 14 July 2018 carried. The Municipal Clerk advised that the application presented was naming DASH Multisport as the sponsor, not Mountain Lake Community Association. Discussion followed with Mayor Inscho making a motion to rescind the motion granting approval for the application as presented naming DASH Multisport as the event sponsor. Discussion ensued. It was stated that Liberty Township has not historically allowed a private entity to be a promoter of a for-profit event using municipal facilities. A second was received on the motion by Mayor Inscho to rescind the approval of the Tri-Mountain Lake Sprint Triathlon application as presented naming DASH Multisport as the sponsors, motion carried. The Mountain Lake

Resolution #2017.072
Tax Refund

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
20/63.04	Lauran Corneth Kay 103 Dayton Ct Hackettstown, NJ 07840	Credit due to reduction in assessment	2017	\$ 658.21
20/65 Q0002	Beyer, Alan G 25 Quenby Mountain Rd Great Meadows, NJ 07838	Credit due to reduction in assessment	2017	\$ 942.59

NOW, THEREFORE, BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
aye - Cummins
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2017.073
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$447,633.28.

Vote: aye - Cummins
aye - Karcher
aye - Grover
aye - Petersen
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:30 pm.

Lorraine Thiel – Ms. Thiel inquired into the status of the Lodge sale. She presented an on-line advertisement of the Lodge listed as “Not for Sale” from loopnet.com.

Lynn Gilmore – Ms Gilmore questioned how the work on Lakeside Drive West would impact the road accessibility. Shannon Schaaf questioned how the school bus would get through the construction site on Lakeside Drive West.